



Center Name: Ms. Kelli's House			Address: 4615 Greene Ave. NW Albuquerque, NM 87114			Phone: (505)898-7607		
License Number: 148498	Issue Date: 07/7/2016	Expiration Date: 07/6/2017	Type: 3 Star Child Care Center			Status: Licensed		
Capacity Over Age 2: 38 Under Age 2: 28 Night Care: 0 Playground: 20						Census Over 2: 16 Under 2: 12		
Days and Hours of Operation								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed	
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM			
# of Classrooms: 3	Purpose: Incident Investigation			Date: 08/24/2017		Time: 10:30 AM		
Comments Provider self reported this incident to Licensing on 8/18/17.								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	Not Inspected
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Not Inspected
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Not Inspected
8.16.2.22 F PERSONNEL RECORDS	Not Inspected
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected

Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Not Inspected
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Not Inspected
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Non-compliance

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Personnel & Staffing		
<u>Deficiencies</u> The center groups children by age. The required staff/child ratio for the Age in group: toddlers - 1:6 or fraction of group thereof. The observed staff/child ratio was on 8/16/17 an educator was left alone with 9 children including two toddlers. This incident was self reported to the Licensing Department by the provider. Regulation: 8.16.2.23C(1) <u>Corrective Action Plan</u> Required staff/child ratios will be met at all times. Employee was terminated on 8/18/17. This incident occurred under the direction of a director who is no longer employed at the center. Date to be Completed: 08/23/2017		
Services & Care of Children		
8.16.2.24 A GUIDANCE	Not Inspected	
8.16.2.24 B NAPS OR REST PERIOD	Not Inspected	
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Not Inspected	
8.16.2.24 D DIAPERING AND TOILETING	Not Inspected	
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Not Inspected	
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	Not Inspected	
8.16.2.24 G PHYSICAL ENVIRONMENT	Not Inspected	
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Not Inspected	
8.16.2.24 I EQUIPMENT AND PROGRAM	Not Inspected	
8.16.2.24 J OUTDOOR PLAY AREAS	Not Inspected	
8.16.2.24 K SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.24 L FIELD TRIPS	Not Inspected	
Food Service		
8.16.2.25 B MEALS AND SNACKS	Not Inspected	
8.16.2.25 C MENUS	Not Inspected	
8.16.2.25 D KITCHENS	Not Inspected	
8.16.2.25 E MEAL TIMES	Not Inspected	
Health & Safety Requirements		
8.16.2.26 A HYGIENE	Not Inspected	
8.16.2.26 B FIRST AID REQUIREMENTS	Not Inspected	
8.16.2.26 C MEDICATION	Not Inspected	
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	Not Inspected	
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	Not Inspected	
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING	Not Inspected	

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Buildings, Grounds & Safety

8.16.2.29 B PEST CONTROL	Not Inspected
8.16.2.29 C MECHANICAL SYSTEMS	Not Inspected
8.16.2.29 D WATER AND WASTE	Not Inspected
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Not Inspected
8.16.2.29 F EXITS AND WINDOWS	Not Inspected
8.16.2.29 G TOILET AND BATHING FACILITIES	Not Inspected
8.16.2.29 H SAFETY COMPLIANCE	Not Inspected
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Not Inspected
8.16.2.29 J PETS	Not Inspected

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

DM 11:15 AM

08/24/2017

K Sheldon

08/24/2017

Surveyor: Darlene Montoya	Date	Facility Rep: Kelli Sheldon	Date
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